

Job Description

Position Title	Internal Audit Executive
Department	Finance
Type of Position	Permanent

**POSITION DESCRIPTION**

UDL Distribution (Private) Limited Company is looking for Male Internal Auditor, who must be willing to travel across the Country for Atleast 15 Days in a Month.

**DUTIES AND RESPONSIBILITIES**

- As an Internal Auditor, you must be Professional in Report Writing and Written Communication. And Proficient in MS Office (MS word and MS Excel).
- Familiarity with Accounting and Supply Chain Software is Preferred
- Sound Understanding of Stock, Cash and Receivable Audits

**REQUIRED JOB SPECIFICATIONS**

Required Qualification	Masters / ACCA – Finalist / CA- Inter
Required Experience	- Atleast 3 years of Auditing Experience.

<b>REQUIRED JOB COMPETENCIES (Technical and Soft Skills)</b>		
<u>S#</u>	<u>Competency</u>	<u>Criticality (High / Low / Medium)</u>
1	Bookkeeping	High
2	QuickBooks	Medium
3	Xero	Medium

