

Job Description

Position Title	Accountant
Department	Finance
Type of Position	Permanent

POSITION DESCRIPTION

Ebraheem Motors is looking for a Female Accountant and She will be Responsible for managing financial records and preparing financial statements.

DUTIES AND RESPONSIBILITIES

- Managing financial records and transactions
- Preparing and analyzing financial statements
- Tracking and reconciling accounts payable and accounts receivable

ACCA | ICAEW | CFA | CIA

REQUIRED JOB SPECIFICATIONS

Required Qualification	BCOM or ACCA in process
Required Experience	- Salary will be dependable on Experience

REQUIRED JOB COMPETENCIES (Technical and Soft Skills)		
<i>S#</i>	<i>Competency</i>	<i>Criticality (High / Low / Medium)</i>
1	Bookkeeping	High
2	QuickBooks	Medium
3	Xero	Medium

